



When applying for approval as a Directed In-Service Provider:

- ▼ Application should be made for the entire tag, not just a component of the tag.
- ▼ Your in-services should be all-inclusive and address the core issue and not just the specific problem.
- ▼ The program should be detailed, and content should relate to the regulatory intent.
- ▼ Please make sure that the submitted documentation is comprehensive. Outlines are not acceptable.
- ▼ Each program should be developed using established sources for geriatric health services education.
- ▼ The Department needs to know specifically for each program that is submitted the following information:
 - a. Code of Federal Regulation with corresponding F tag
 - b. Program description
 - c. Detailed program agenda as it relates to the federal regulations
 - d. Bibliography

- ▼ Send information to:

Pennsylvania Department of Health
Division of Nursing Care Facilities
Room 526, Health and Welfare Building
625 Forster Street
Harrisburg, PA 17120-0701

For your convenience, you may elect to submit your programs electronically to the following e-mail address: kiesanders@state.pa.us